

MEETING MINUTES

Topic:

Date: 3/25/19

Time: 2:20pm

Location:

Minutes recorded by: Seth

Meeting called by: Nicholas

Attendees: Chad Jennings, Nicholas Norris, Seth Mabas, Noah Wick

Table 1. Record of meeting.

Time	Description	Location:
2:20-2:28	view and discuss 3D models <ul style="list-style-type: none">- how they look what needs to change	EGR Rm 323
2:28-2:32	Prepare for Client meeting <ul style="list-style-type: none">- tolerances we need these set before we can start any casting	EGR Rm 323
2:32-2:35	deliverables <ul style="list-style-type: none">- web check<ul style="list-style-type: none">- what needs to be added changed?- minutes and pictures	EGR Rm 323
2:35-2:41	staff meeting preparation <ul style="list-style-type: none">- develop the agenda- prepare for meeting	EGR Rm 323
2:41-2:47	Techanalysis Materials <ul style="list-style-type: none">- testing materials in becker's lab- review new catalog- find lower shore polyurethane	EGR Rm 323

2:47-2:51	Techanalysis Bernoulli <ul style="list-style-type: none"> - can CAD models be shelled for a fluid analysis - Chad feels comfortable completing analysis 	EGR Rm 323
2:51-3:09	Techanalysis CAD <ul style="list-style-type: none"> - Noah also built one - may need to shell for write up 	EGR Rm 323
3:09-3:10	Techanalysis Manufacturing <ul style="list-style-type: none"> - we need a 3D model printed as soon as possible - team suggested videos to watch - break down steps and calc materials used and cost - prototype by end of semester 	EGR Rm 323
3:10-3:25	Presentation <ul style="list-style-type: none"> - want to cast bronze bifurcation before. 	EGR Rm 323

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
analytical reports	Everyone	4/5/19	

Next formal meeting: Thursday 3/26/19